



# ASCPT 2019 ANNUAL MEETING

MARCH 13-16 • WASHINGTON MARRIOTT WARDMAN PARK • WASHINGTON, DC

*From Molecule to Patient*

# 120<sup>TH</sup> ANNUAL MEETING

AMERICAN SOCIETY FOR CLINICAL  
PHARMACOLOGY AND THERAPEUTICS

## CALL FOR PROPOSALS

PROPOSAL SUBMISSION DEADLINE

June 1, 2018, 4:00 PM ET



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For guidelines and to submit a proposal,  
visit [www.ascpt.org](http://www.ascpt.org)

**Dan Hartman, MD**  
President

**Piet H. van der Graaf, PhD, PharmD**  
Scientific Program Committee Chair



# THE AMERICAN SOCIETY FOR CLINICAL PHARMACOLOGY AND THERAPEUTICS (ASCPT) invites members to submit proposals for Symposia, Workshops, Roundtables/Novel Formats, and Science at Sunrise sessions to be presented at the ASCPT 2019 Annual Meeting in Washington, DC.

This exclusive opportunity to contribute to the scientific content of the Annual Meeting is only available to ASCPT members.

## Symposia, Workshop, Roundtable/Novel Format, and Science at Sunrise Session Requirements

Session proposals may span the Discovery, Development, Regulation, and Utilization (DDRU) continuum to fit within the 2019 Annual Meeting theme of "From Molecule to Patient."

	SYMPOSIA	WORKSHOPS	ROUNDTABLES/ NOVEL FORMAT	SCIENCE AT SUNRISE
<b>TOPIC</b>	Large, broad topics with wide appeal suitable for lecture format	Narrowly focused content to allow interactivity; can align with the Annual Meeting theme though not required	Emerging topics of significant scientific and/or policy interests that are suitable for interactive discussions	Broad or narrow; must teach participants a new skill or knowledge that can be applied to research in clinical pharmacology or translational medicine
<b>FORMAT</b>	Lecture style, may include question and answer session	Interactive; case studies; small group discussion; short lectures with question and answer session	Interactive discussion led by 1-2 moderators; facilitate open scientific exchange, discussion and question and answer session. Novel formats are encouraged.	Discussion group; didactic format
<b>SPEAKERS</b>	Maximum of four speakers to cover topic thoroughly	Maximum of three speakers to allow time for interactivity	Two to three panelists; presentations less than 10 minutes to allow interactivity	One to three speakers
<b>TIMING</b>	2 hours	90 minutes	90 minutes	60 - 90 minutes
<b>BUDGET</b> (for non-member speakers)*	\$5,000	\$3,000	\$3,000	\$3,000

\*Sessions budgets cannot be exceeded unless the session chair has communicated with ASCPT staff on how funding will be secured to cover additional costs.

### Session Design

Sessions at the ASCPT Annual Meeting should be designed to attract an audience of 250-300 attendees. Topics that appeal to a niche population of the ASCPT membership are unlikely to be accepted, and may be better suited for an ASCPT webinar or other educational offering.

- Ensure your session title clearly and accurately communicates the content of the session, and will generate interest among attendees.
- Clearly differentiate the talks within the session.
- Describe the session flow and plans for operationalizing the details of the session.
- Avoid submitting proposals for sessions that are similar to sessions presented at recent ASCPT Annual Meetings. Focus on new, novel, and unique elements that will excite attendees.
- When appropriate, consider including perspectives from multiple stakeholder groups.

### Theme

The theme for the 2019 Annual Meeting is "From Molecule to Patient." This reflects the critical role of clinical pharmacology in the translation of fundamental science to novel medicines that can transform the lives of patients.

Session proposals will fit best with this theme if they address the increased diversity of "molecules" and "patients", as well as methodologies, in modern-day drug innovation. Possible topics therefore include clinical pharmacology of novel modalities (for example gene and cell therapies, vaccines, biologicals, novel formulations), special populations (for example geriatrics and developing countries) and application of methodological innovation (for example organ-on-a-chip, real-world data, systems pharmacology and artificial intelligence).

## Budget

The session budgets cover travel reimbursement for non-member speakers. This allows for inclusion of non-members who have unique perspectives of value to the ASCPT audience. ASCPT members are not eligible for travel reimbursement.

For speaker reimbursement purposes, ASCPT will consider speakers' membership status as of the speaker roster confirmation deadline for all accepted proposals, September 7, 2018.

All sessions with at least one non-member speaker are required to submit a plan at the time of submission that outlines how the budget will be allocated and, if necessary, how additional funding will be secured to cover costs over the budget.

Please note that 65% of any new funds raised will be allocated to supplement the existing support for the session, and 35% will be considered indirect costs.

Session chairs should send all appeals for additional funding directly to ASCPT. Please forward any paperwork to the ASCPT office for action; do not enter into written or verbal agreement on ASCPT's behalf at any time. Sharon J. Swan, FASAE, CAE, the Society's Chief Executive Officer, is the authorized signatory for agreements between ASCPT and outside entities for funding.

All contributions should be made payable to ASCPT and be sent to the Society's office. Please work with ASCPT staff to ensure the session receives the financial support and that the donor receives appropriate recognition from ASCPT.

## The Network/ Community Review Process

The ASCPT Networks and Communities will review and prioritize all proposal submissions for consideration by the SPC. Prioritized submissions will be competitively peer-reviewed and selected by the SPC.

## Proposal Submission and Review

All proposals must be submitted via the ASCPT online submission system. Session proposals that are incomplete, lack sufficient detail or do not adhere to the guidelines will not be reviewed.

The SPC reserves the right to revise session proposals as necessary to achieve the goal of a well-rounded, educational program for the Annual Meeting.

## Networks and Communities

### Quantitative Pharmacology (QP)

- Biologics
- Pharmacometrics & Pharmacokinetics
- Systems Pharmacology
- Translational Informatics

### Translational and Precision Medicine (TPM)

- Biomarker & Translational Tools
- Infectious Diseases
- International Transporter Consortium
- Oncology
- Pharmacogenomics
- Pharmacometabolomics
- Special Populations
- Mental Health & Addiction

### Development, Regulatory and Outcomes (DRO)

- Drug Utilization & Outcomes
- Early Development & Drug Safety
- Regulatory Science
- Global Health

**Early Career Community (spans all Networks)**

## 2019 ANNUAL MEETING DEADLINES

### SCIENTIFIC AWARDS NOMINATIONS

THURSDAY, MAY 31, 2018  
4:00 PM ET

### SESSION PROPOSAL SUBMISSIONS

FRIDAY, JUNE 1, 2018  
4:00 PM ET

### ABSTRACT SUBMISSION

THURSDAY, SEPTEMBER 6, 2018  
4:00 PM ET

### LATE-BREAKING & ENCORE ABSTRACT SUBMISSION

THURSDAY, NOVEMBER 15, 2018  
4:00 PM ET

\*The SPC encourages cross-Community proposals



## SUBMISSION REQUIREMENTS

To be eligible for review, all Symposia, Workshop, Roundtable/Novel Format, and Science at Sunrise proposals must include:

- ▶ Session title
- ▶ Chairperson(s)'s contact information
- ▶ Learning objectives
- ▶ Scientific importance/background
- ▶ Indication of one ASCPT Community that is most pertinent to the subject
- ▶ Indication of Discovery, Development, Regulation, and Utilization (DDRU) Continuum that is most important to the subject
- ▶ Proposed session format and preliminary description of session
- ▶ Speakers' names, titles, contact information, membership status, brief description of presentation, and completion of Conflict of Interest Statements
- ▶ Audio/Visual needs\*\*
- ▶ Plan for budget allocation (If proposal includes one or more non-member speakers. See budget guidelines)

\*\* For each scientific session, ASCPT will provide one LCD screen with a projector, one laptop (PC), a podium with microphone, a laser pointer, and a head table for the chairs and speakers. ASCPT will consider providing additional audio/visual support on a case-by-case basis. Additional needs must be included in the proposal to be considered. Requests made after submission or acceptance will not be considered.

## SUBMISSION GUIDELINES

In the interest of attaining a diverse, well-rounded, educational program for the Annual Meeting, proposals must adhere to the following guidelines:



Scientific or programming questions related to session proposal development can be directed to the Network or Community Chair that is most pertinent to the subject. Operational questions can be directed to **Carly Harrington, Senior Director of Education and Meetings, at [carly@ascpt.org](mailto:carly@ascpt.org)**.

The submitter is responsible for any edits to their submission and must finalize the submission by the **June 1, 2018, 4:00 PM ET** deadline.

## Chair Responsibilities

Both Chairs must be members of ASCPT at the time of submission and, if the session is accepted, at the time of presentation at the Meeting. Membership should be verified through ASCPT prior to submission if status is unknown. Trainee/student members must work in partnership with a full member as co-chair. If your proposal includes co-chairs, both co-chairs must be actively involved in an administrative capacity, "honorary co-chair" appointments are not permitted.

If a proposal is accepted, the chair(s) is responsible for final confirmation of the speaker roster, communicating session goals and expectations to all speakers, and working with ASCPT staff to ensure all speaker requirements are met. Onsite roles include starting and ending the session on time, speaker introductions, managing presentation times, and coordination of the question and answer portion of the session, as well as advising ASCPT of any post-SPC acceptance changes to the program.

## Joint Programming

Submitters interested in developing a joint program between ASCPT and another organization must contact ASCPT staff prior to submitting any such proposals.

Please contact Sharon J. Swan, FASAE, CAE, Chief Executive Officer, at [sharon@ascpt.org](mailto:sharon@ascpt.org), who will coordinate with staff/ leadership of the partnering organizations.